



## **CHEROKEE NATION ELECTION COMMISSION**

Ph: 918-458-5899 | TF: 800.353.2895 | F: 918.458.6101

### **AGENDA REGULAR MEETING**

*May 10<sup>th</sup>, 2022*

*4:00 P.M.*

- I. Call to order
- II. Roll call
- III. Approval of Minutes from the April 19<sup>th</sup> Special Meeting
- IV. Administrator's Report
- V. Election Director's Report
- VI. Attorney's Report
- VII. Old Business
- VIII. Current Items
  - a. Consideration and possible action on selecting officers of the Election Commission
  - b. Consideration and possible action on choosing committees of the Election Commission
  - c. Consideration and possible action regarding preservation of electronic documents
- IX. Executive Session
  - a. Confidential discussion with attorney on pending litigation, claims, investigations or protests
  - b. Personnel
    - 1. Consideration and possible action regarding hiring of investigator
    - 2. Consideration and possible action regarding attorney compensation
  - c. Exit Executive Session
- X. Action from Executive Session
- XI. Announcements
- XII. Adjourn

**POSTED**  
4/29 2:15 P

April 29, 2022 by 4:00 PM  
Cherokee Nation Election Office  
17763 S. Muskogee Ave  
Tahlequah, OK 74464

Chairperson: Shawna Calico

Posted by: Shawna Calico



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### **CHEROKEE NATION ELECTION COMMISSION**

#### **Regular Meeting Minutes**

May 10<sup>th</sup>, 2022

#### **I. Call to order**

- The Regular Meeting of the Cherokee Nation Election Commission for May 10<sup>th</sup>, 2022 was called to order by Chairperson Shawna Calico at 4:06pm

#### **II. Roll call**

- Election Commission Secretary Rick Doherty called roll and a quorum was established with the following Commissioners present:

Shawna Calico – Chairperson  
Pamela Sellers – Vice Chairperson  
Rick Doherty – Secretary/Treasurer  
Randy Campbell – Commissioner  
Elizabeth Ballew – Commissioner

- Office staff present was: Marcus Fears
- Election Commission Attorney Harvey Chaffin was present

#### **III. Approval of Minutes**

- Chairperson Shawna Calico asked for approval and/or discussion regarding the minutes of the April 19<sup>th</sup> Special Meeting. Pam Sellers made a motion seconded by Elizabeth Ballew to approve the April 19<sup>th</sup> Special Meeting minutes. The motion was approved by all Commissioners.

#### **IV. Administrator's Report**

- Marcus Fears reported on the new copier, the election law passing through Rule's Committee, beginning the FY2023 budget and presented a report that detailed updated voter registration statistics. Pam Sellers made a motion seconded by Elizabeth Ballew to approve the Administrator's Report. The motion was approved by all Commissioners. **(Attachment 1)**

#### **V. Election Director's Report**

- Rick Doherty made a motion seconded by Pam Sellers to Table the Election Director's Report in Connie's absence. The motion was approved by all Commissioners.

#### **VI. Attorney's Report**

- Election Commission Attorney Harvey Chaffin had no new litigation to report. Mr. Chaffin mentioned being available for questions along with Commissioner Doherty during April the Rule's meeting and that the election law passed through. Rick Doherty made a motion seconded





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by Elizabeth Ballew to approve the Attorney's report. The motion was approved by all Commissioners.

### **VII. Old Business**

- None

### **VIII. Current Items**

- Consideration and possible action on selecting officers of the Election Commission.
  - i. Pam Sellers made a motion seconded by Randy Campbell for Election Commission Chairperson to be Rick Doherty, Vice-Chair be Pam Sellers and Secretary/Treasurer be Shawna Calico. The motion was approved by all Commissioners.
- Consideration and possible action on choosing committees of the Election Commission
  - i. Rick Doherty made a motion seconded by Pam Sellers that the Committees stay the same. The motion was approved by all Commissioners.
- Consideration and possible action regarding preservation of electronic documents.
  - i. Elizabeth Ballew made a motion seconded by Pam Sellers to table since they were waiting on more information to come in regarding the agenda item. The motion was approved by all Commissioners.

### **IX. Executive Session**

- Pam Sellers made a motion seconded by Rick Doherty to enter Executive Session at 4:45pm
- Pam Sellers made a motion seconded by Randy Campbell to exit Executive Session at 5:02pm

### **X. Action from Executive Session**

- Rick Doherty made a motion seconded by Randy Campbell for Elizabeth Ballew and Pam Sellers to create a job description for the hiring of an investigator. The motion was approved by all Commissioners.
- Randy Campbell made a motion seconded by Elizabeth Ballew to increase the Election Commission Attorney's rate of pay from \$150/hr to \$200/hr. The motion was approved by all Commissioners.

### **XI. Announcements**

- N/A

### **XII. Adjourn**

- Randy Campbell made a motion to adjourn at 5:10pm. The meeting was adjourned.

Minutes submitted by Rick Doherty, Secretary/Treasurer



## CHEROKEE NATION ELECTION COMMISSION

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## May 10, 2022 Administrators Report

Marcus Fears Administrator  
fears-marcus@cherokee.org

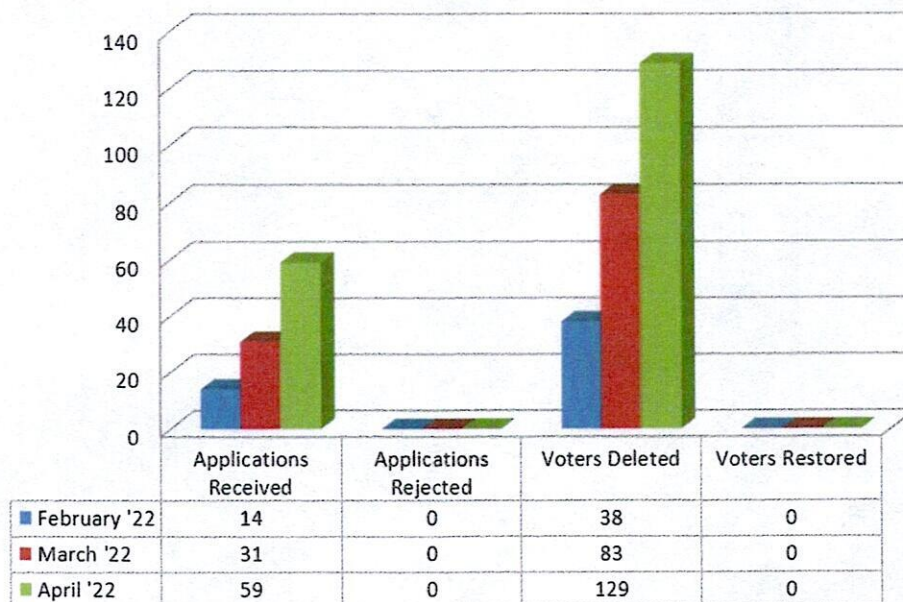
### I. OFFICE:

For April, the office received its new copier built to handle the more extreme workload we have during our election period. Thankful for Rick and Harvey for attending Rule's in my absence. I have included a copy in your packet of what was approved and headed to Council to be finalized. The Budget Committee has met one time to begin the FY2023 budget. We foresee meeting a couple more times and needing a Special Meeting to approve our FY2023 budget before it's due on May 27<sup>th</sup>. I have included a draft. There are still some numbers we are waiting on. Once the budget is complete, Policies will need to begin work sessions monthly or bi-monthly to starting dissecting this new Act and updating Policies, Rules & Regulations and Forms etc.

### II. VOTER PROCESSING: As of 05/2/2022

**75,001** Total Registered Voters; **43,086** In-District; **31,915** At-Large

#### Voter Registration Statistics



#### A. Statistical Report:

\*Detailed Data by District and Precinct is attached

### III. FINANCIAL HIGHLIGHTS:

FY22 is on target. The Budget Committee had their first work session to work on the FY23 budget.



<b>District</b>	<b>Precinct</b>	<b>Voters</b>
Dist No. 1 Hulbert	Hulbert	1,224
	Okay	296
	Tahlequah (1)	1,527
<b>Total for District</b>		<b>3,047</b>
Dist No. 2 Tahlequah	Briggs	290
	Lowrey	263
	Tahlequah (2)	2,469
<b>Total for District</b>		<b>3,022</b>
Dist No. 3 Tenkiller	Keys	945
	Tahlequah (3)	1,783
<b>Total for District</b>		<b>2,728</b>
Dist No. 4 Three Rivers	Ft. Gibson	1,069
	Muskogee	580
	Warner	767
<b>Total for District</b>		<b>2,416</b>
Dist No. 5 Redbird	Gore	402
	Sallisaw (5)	625
	Vian	1,188
<b>Total for District</b>		<b>2,215</b>
Dist No. 6 Sequoyah	Belfonte	118
	Marble City	171
	Muldrow	1,626
	Sallisaw (6)	1,639
<b>Total for District</b>		<b>3,554</b>
Dist No. 7 Flint	Cave Springs	298
	Chewey	102
	Stilwell (7)	2,632
	Westville (7)	701
<b>Total for District</b>		<b>3,733</b>
Dist No. 8 Goingsnake	Bell	267
	Stilwell (8)	1,058
	Westville (8)	472
<b>Total for District</b>		<b>1,797</b>
Dist No. 9 Saline	Jay (9)	729
	Kansas	1,434

<b>District</b>	<b>Precinct</b>	<b>Voters</b>
Dist No. 9 Saline	Kenwood	183
	Salina (9)	540
	<b>Total for District</b>	<b>2,886</b>
Dist No. 10 Delaware	Afton	623
	Grove	758
	Jay (10)	895
	Pryor (10)	543
	Salina (10)	200
	Spavinaw	179
	<b>Total for District</b>	<b>3,198</b>
Dist No. 11 Cooweescoowee - North	S. Coffeyville	493
	Vinita	1,934
	Welch	140
	<b>Total for District</b>	<b>2,567</b>
Dist No. 12 Cooweescoowee - West	Bartlesville	1,659
	Nowata	708
	Skiatook	133
	<b>Total for District</b>	<b>2,500</b>
Dist No. 13 Gadusi	Catoosa	354
	Collinsville	958
	Tulsa	1,825
	<b>Total for District</b>	<b>3,137</b>
Dist No. 14 Cooweescoowee - Central	Chelsea	560
	Claremore (14)	2,532
	Collinsville	8
	Oologah	427
	<b>Total for District</b>	<b>3,527</b>
Dist No. 15 Cooweescoowee - South	Claremore (15)	852
	Locust Grove	919
	Pryor (15)	937
	Salina (15)	51
	<b>Total for District</b>	<b>2,759</b>
At Large	At Large	31,915
<b>Total for District</b>		<b>31,915</b>
<b>Grand Total</b>		<b>75,001</b>

## **CNEC Committees**

### **Budget/Contracts:**

Elizabeth Ballew  
Rick Doherty  
Kendal Bishop  
Marcus Fears  
Connie Parnell

### **Voter Registration & Education:**

Shawna Calico  
Pamela Sellers  
Marcus Fears  
Charlene Keys  
Connie Parnell

### **Rules/Policies:**

Shawna Calico  
Randy Campbell  
Kendal Bishop  
Marcus Fears  
Connie Parnell

### **Equipment:**

Pamela Sellers  
Elizabeth Ballew  
Marcus Fears  
Charlene Keys  
Connie Parnell

# CHEROKEE NATION ELECTION COMMISSION

☒ REGULAR MEETING

☐ SPECIAL MEETING

COMMISSION PRESIDED BY: Shawna Calico

MEETING DATE: 5-10-22 at 4:01 AM/PM at the CNEC Office

Commission Member: Present/Absent

Shawna Calico

Present/Absent

Pamela Sellers

Present/Absent

Randy Campbell

Present/Absent

Rick Doherty

Present/Absent

Elizabeth Ballew

Present/Absent

Quorum Established:

YES / NO

CNEC Attorney: Harvey Chaffin ☒

Staff Present: ☒ Marcus Fears ☐ Connie Parnell ☒ Kendal Bishop ☒ Charlene Keys

Visitors:

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Regular Meeting Sign-in Sheet  
Tuesday, May 10, 2022 4:00PM

[illegible]