**ELIGIBILITY ENROLLMENT CRITERIA LIST 2023 - 2024**

Priority List as approved by the Policy Council –
Based on age as of September First (1st)

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**HHS POVERTY GUIDELINES**


<table>
<thead>
<tr>
<th>Person in Family unit</th>
<th>Poverty Guideline</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$14,580</td>
</tr>
<tr>
<td>2</td>
<td>$19,720</td>
</tr>
<tr>
<td>3</td>
<td>$24,860</td>
</tr>
<tr>
<td>4</td>
<td>$30,000</td>
</tr>
<tr>
<td>5</td>
<td>$35,140</td>
</tr>
<tr>
<td>6</td>
<td>$40,280</td>
</tr>
<tr>
<td>7</td>
<td>$45,420</td>
</tr>
<tr>
<td>8</td>
<td>$50,560</td>
</tr>
</tbody>
</table>

For more than 8 persons add $5,140 for each additional person.

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**ELIGIBILITY CRITERIA**

<table>
<thead>
<tr>
<th>CP Points</th>
<th>1. Homeless*</th>
<th>+ 20pts</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2. Foster*</td>
<td>+ 20pts</td>
</tr>
<tr>
<td></td>
<td>3. Public Assistance – TANF or SSI*</td>
<td>+ 20pts</td>
</tr>
<tr>
<td></td>
<td>4. Returning Head Start/Early Head Start Students</td>
<td>+ 20pts</td>
</tr>
<tr>
<td></td>
<td>5. Income Eligible Transition EHS Students</td>
<td>+ 20pts</td>
</tr>
<tr>
<td></td>
<td>6. Income Eligible w/ Disabilities</td>
<td>+ 15pts</td>
</tr>
<tr>
<td></td>
<td>7. Income Eligible Tribal Citizen</td>
<td>+ 20pts</td>
</tr>
<tr>
<td></td>
<td>8. Income Eligible Non-Tribal Citizen</td>
<td>+ 15pts</td>
</tr>
<tr>
<td></td>
<td>9. Over Income w/ Disabilities</td>
<td>+ 10pts</td>
</tr>
<tr>
<td></td>
<td>10. Over Income Transition EHS Students</td>
<td>+ 12pts</td>
</tr>
<tr>
<td></td>
<td>11. Over Income Tribal Citizen</td>
<td>+ 10pts</td>
</tr>
<tr>
<td></td>
<td>12. Over Income Non-Tribal Citizen</td>
<td>+ 10pts</td>
</tr>
<tr>
<td></td>
<td>13. Teen Parent (high school student)</td>
<td>+ 20 pts</td>
</tr>
<tr>
<td></td>
<td>14. Teen Parent</td>
<td>+ 10pts</td>
</tr>
<tr>
<td></td>
<td>15. Single Parent</td>
<td>+ 5pts</td>
</tr>
</tbody>
</table>

*Categorically eligible with documentation. Points are automatically applied by ChildPlus.

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**AGE OF CHILD**

<table>
<thead>
<tr>
<th>CP Points</th>
<th>A – 4 years old</th>
<th>+ 10pts</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>B – 3 year old</td>
<td>+ 8pts</td>
</tr>
<tr>
<td></td>
<td>C – 2 year old</td>
<td>+ 6pts</td>
</tr>
<tr>
<td></td>
<td>D – 1 year old</td>
<td>+ 4pts</td>
</tr>
<tr>
<td></td>
<td>I – Infant</td>
<td>+ 2pts</td>
</tr>
</tbody>
</table>

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**OVER INCOME SCALE**

<table>
<thead>
<tr>
<th>CP Points</th>
<th>PRIORITY 1 - $1.00 - $500.00</th>
<th>- 1pt</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>PRIORITY 2 - $501.00 - $1,000.00</td>
<td>- 2pts</td>
</tr>
<tr>
<td></td>
<td>PRIORITY 3 - $1,001.00 - $2,000.00</td>
<td>- 3pts</td>
</tr>
<tr>
<td></td>
<td>PRIORITY 4 - $2,001.00 - $3,500.00</td>
<td>- 4pts</td>
</tr>
<tr>
<td></td>
<td>PRIORITY 5 - $3,501.00 - $5,500.00</td>
<td>- 5pts</td>
</tr>
<tr>
<td></td>
<td>PRIORITY 6 - $5,501.00 - $8,000.00</td>
<td>- 6pts</td>
</tr>
<tr>
<td></td>
<td>PRIORITY 7 - $8,001.00 - $11,000.00</td>
<td>- 7pts</td>
</tr>
<tr>
<td></td>
<td>PRIORITY 8 - $11,001.00 - $15,000.00</td>
<td>- 8pts</td>
</tr>
<tr>
<td></td>
<td>PRIORITY 9 - $15,001.00 - $20,000.00</td>
<td>- 9pts</td>
</tr>
<tr>
<td></td>
<td>PRIORITY 10 - $20,001.00 - $26,000.00</td>
<td>- 10pts</td>
</tr>
<tr>
<td></td>
<td>PRIORITY 11 - $26,001.00 - $35,000.00</td>
<td>- 11pts</td>
</tr>
<tr>
<td></td>
<td>PRIORITY 12 – $35,000 +</td>
<td>- 12 pts</td>
</tr>
</tbody>
</table>

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**OVERENROLLMENT PROCESS**

All applications (including Public Schools) will be screened and entered into ChildPlus upon receipt by the Main Office. Eligibility will be determined using the eligibility points which have been pre-entered into ChildPlus. Categorically eligible (*) families will have points automatically applied based on guidelines & information from the application. Any other applicable guidelines listed under Eligibility Criteria and the Over Income Scale will be applied manually. The Over Income Scale will be used to deduct points based only if a family exceeds the Poverty Guidelines. Points for Tribal Citizenship will be applied to those applicants presenting a Tribal Citizenship Card for the child or parent from the Cherokee Nation or any Federally Recognized Tribe. Final income approval will be made by the designated Enrollment Specialist or their back up. ChildPlus will prioritize applications for enrollment based on the number of points & date received.

**Early Head Start students are in the program for 3 years, however Transition FROM Early Head Start to Head Start requires a new application**