



# Cherokee Nation Tax Commission

P.O. Box 948 Tahlequah, OK 74465

Steve Wilson,  
Tax Commissioner

Fan Robinson,  
Tax Commissioner

Michael Doublehead,  
Tax Commissioner

## CHEROKEE NATION TAX COMMISSION MEETING

Munson House Conference Room

June 12, 2019

4:38 PM

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**Commission Present:** Chairman Wilson, Commissioners Fan Robinson, and Michael Doublehead

**Staff Present:** Sharon Swepston (Conf. call), Shelia Sawney, Tammy Latta, Andy Quetone, and Fonda Gritts

**Visitors:** Paiten Taylor-Qualls – Attorney General’s Office

Meeting was called to order by Chairman Wilson at 4:38 PM. Quorum established with Commissioner’s Robinson and Doublehead present.

**The Commission began with Agenda items #1** – Approval of Minutes of April 24, 2019. Commissioner Robinson made a motion to approve the minutes. Commissioner Doublehead seconded the motion. Motion carried.

**Agenda #2 – Annual Retail and Wholesale License Renewal** – She stated this is the annual renewals for Retail Sales License and Tobacco License for all of the smoke shops, casinos and Wholesalers License.

Commissioner Doublehead made a motion to approve the Annual Retail and Wholesale License renewals. Commissioner Robinson seconded the motion. Motion carried.

**Agenda #3 – MV: 01-2-237 – Personalized License Plates** – Tammy stated she has rephrased the entire regulation. It explains everything regarding personalized plates. It gives the criteria of the all personalized plates (motorcycle, motor vehicle).

Commissioner Doublehead made a motion to approve the changes in the regulation. Commissioner Robinson seconded the motion. Motion carried.

***Agenda #4 – MV: 01-2-238 – Motorcycle Personalized License Plates-Revoked*** – This was revoked due to it being combined with MV: 01-2-237. She stated we had motor vehicle and motorcycle and they were equally the same.

Commissioner Doublehead made a motion to approve to revoke the regulation. Commissioner Robinson seconded the motion. Motion carried.

***Agenda # 5 – BM: 02-7-715 Military Personnel*** – Revoked – Tammy stated this is regarding boats and motors. It has been on our books for a military discount for boats and motors. Due to our formula for the boats and motors, there is a set price for each year. There is a set price for years 1-4, 5-7, the price is such a small amount for the boats, motors, and military discount it would be too high of a price.

Commissioner Robinson made a motion to approve to revoke the regulation. Commissioner Doublehead seconded the motion. Motion carried.

***Agenda #6 – Monthly Reports*** – Sharon stated on the graft she has prepared it shows the growth for the month to date, and the year to date. Boats will be up after the month of June, this is the boat renewal month. They can be renewed once a year or every three years.

On tobacco the taxes have doubled on cigarettes from \$10.30 to \$20.30 we may see a decrease in the total tax. But may see a decrease on the cartons sold as it levels out it will continue to drop. For a while tobacco was up but has dropped some.

The alcohol is up seven percent; Sharon stated on the alcohol we are now receiving the purchases and sells. She stated they are putting a pattern together and Tax Revenue department will be going out and start doing inspections on the alcohol as they do on the cigarettes. We are missing the beginning and ending inventories. Sharon has been working with Doug on this and once we start getting those numbers, we will be able to look at where they were, what they purchased, what they sold, and calculate an average tax to see where it compares to what we are actually receiving.

***Agenda #7 Consideration discussion and possible approval regarding any matter not known about or which could not have reasonably been foreseen prior to the time of posting.***

Sharon gave an update on the Catoosa Tag Office. They are working with an architect to get some plans drawn out, and when they get something drawn up they will be able to give us a timeline on the new office. They have started working on cleaning that area up.

She said the Catoosa office is short two in staff. We have a person starting Monday June 17<sup>th</sup>. Once we get the new office we will have 10 slots.

Sharon said Human Resources Department is doing a market survey to see if the agent positions can be increased.

Adjournment 4:55PM.

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Commission Approval