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## CHEROKEE NATION GAMING COMMISSION

**MEETING DATE / LOCATION:** 14 August 2020  
Cherokee Nation Gaming Commission - Tahlequah  
Conference Room- Web Ex

**COMMISSIONERS PRESENT:** John Sparks, Chairman  
Steven Barrick, Vice Chairman  
Jennifer Goins, Commissioner  
Linda O’Leary, Commissioner  
Shawna Baker, Commissioner

**COMMISSION STAFF:** Janice Walters Purcell, Executive Director  
Tiffany Cochran, Compliance Manager  
Kelly Myers, Licensing Manager  
Bess Warren, Special Projects Officer  
Jeannie Bunch, Compliance Officer  
Tammy Perry, Executive Assistant  
Kristi Cole, Licensing Agent

**CHEROKEE NATION ENTERTAINMENT:** Gary Weddell, Gaming Operations  
Jennifer Watkins, Compliance  
Angelia Jobe, Information Technology  
Michael Ward, Corporate Gaming  
Bear Christensen, Compliance  
Monica Richards, Accounting  
Mitch Moren  
Jennifer Provence  
Tim Mannon  
Kyle Culver  
Melody Cable, Audit  
Todd Hembree, Legal

**VISITORS:** John Young, Office of the Attorney General

CHEROKEE NATION GAMING COMMISSION MEETING MINUTES

14 August 2020

CNGC Conference Room - Tahlequah  
Conference Room

**I. CALL TO ORDER:**

Chairman Sparks called the meeting to order at approximately 9:42 a.m.

**II. ROLL CALL:**

Present: Chairman Sparks  
Vice Chairman Barrick  
Commissioner O'Leary  
Commissioner Baker  
Commissioner Goins

A quorum was established.

**III. APPROVAL OF AGENDA:**

Chairman Sparks stated the agenda was amended subsequent to the initial distribution of the packet. Commissioner O'Leary motioned to approve the amended agenda of August 14, 2020, seconded by Commissioner Barrick. Motion carried.

**IV. APPROVAL OF MINUTES:**

Commissioner Baker motioned to approve the July 17, 2020 meeting minutes, seconded by Commissioner Goins. Motion passes

**V. INTRODUCTION OF GUESTS:**

Introductions were made by attendees from the Cherokee Nation Gaming Commission (CNGC), Cherokee Nation Entertainment (CNE), Cherokee Nation Businesses (CNB), Cherokee Nation (CN), and guests via WebEx.

## **VI. CNE REPORTS:**

Commissioner O’Leary motioned to enter into executive session at 9:47 a.m. to hear the Financial Reports and the Facilities Report and all the subsections therein. The motion was seconded by Commissioner Goins. Commissioners entered into Executive Session.

Commissioner Linda O’Leary motioned to exit Executive Session at 10:27 a.m., seconded by Commissioner Goins. Motion passes.

## **VII. OLD BUSINESS:**

### A. TICS REVISION STATUS

Chairman Sparks recognized Executive Director Purcell for an update on the TICS Revision Status and John Young stated he had an update on the TICS Revision, Counsel Young has stated the TICS are now ready for publication, without making any subsequent changes based upon the comments, so it will be final. John Young stated his only request if it’s possible to have the TICS published in the next 10 days. John Young stated we have two different options under the code. We can publish the comments we have received today and the rule contemplates that the commission will still make changes. We would then later on move to the final publication after those subsequent revisions later, otherwise you can do a final publication today, but it sounds like that’s probably not going to fit. John Young recommends that you publish the initial comments received from CNE as the package I have prepared and then we have time to make final revisions as contemplated under the rule. Then we will do a final publication with my census next month. Motion to Publish Comments of the Revised TICS and publish on or before August 31, 2020. Commissioner O’Leary motioned, seconded by Commissioner Baker. to publish the comments only of the revised TICS no later on or before August 31, 2020, that would allow two weeks to review the logistics and prepare those TICS and get them sent to the commissioners. The Commissioners will then have a chance to review. John Young stated only the comments received. Chairman Sparks replied yes

### B. NIGC Licensing Status (Executive Session)

Commissioner Goins motioned to enter Executive Session at 10:42 a.m. seconded by Commissioner Baker. Motion passes. Commissioner Goins motioned to exit Executive Session at 10:56 a.m. seconded by Commissioner Barrick.

## **VIII. NEW BUSINESS**

### A. PERMITS & LICENSES –

Kristi Cole presented the following and requested approval:

## 1. Employees

Chairman Sparks recognized Kelly Myers. Kelly turned over the permits and licensing to Licensing Agent Kristi Cole, since Kelly's license was up for renewal. Kristi will be doing the recommendations, however; we will be taking temporary permits up first because Chairman Sparks is also up for renewal. Chairman Sparks asked Vice Chairman Barrick if he was able to handle this. Vice Chairman Barrick stated he needed to hand this off to Commissioner Baker as he didn't have the information in front of him. Chairman Sparks asked Commissioner Baker to chair the meeting since Chairman Sparks is subject to licensure decisions. Commissioner Baker responded she would love to chair the meeting. Kristi stated that first we will take up the temporary permits, suitability determinations, and the orders separately.

- Fifteen (15) individuals for temporary permits
- Eighteen (17) individual(s) for suitability determinations
- Seventeen (17) license orders

Commissioner Barrick motioned to approve the temporary permits, suitability determinations, and the orders, seconded by Commissioner O'Leary. Motion is passed. Kristi stated she would continue with on with renewals for September 10, 2020, 5 of these renewals are CNGC Employees including Chairman Sparks. We are requesting approval for the renewals as well.

- Two hundred and sixty-five renewals (265) renewals (5 CNGC Staff- John Sparks, Kelly Myers, Gwen Sanders, Jamie Hummingbird, and DeJuna McDonald).

Commissioner Goins motioned to approve the license renewals, seconded by Commissioner O'Leary. Motion passed for renewals. Kelly Myers stated that Chairman Sparks had abstained, Commissioner Baker stated to let the record reflect that Chairman Sparks did abstain.

## 2. Vendor & Vendor Representatives

Kelly Myers presented the following and requested approval:

- One (1) new company orders
- Twelve (12) individual orders
- Four (4) company renewals
- Seventy-eight (78) individual renewals

Commissioner Barrick motioned to approve as submitted company orders, individual orders, company renewals, and individual renewals; seconded by Commissioner Goins. Motion passes.

### 3. License Classifications

Kelly Myers stated for this month only one new job description was received by CNGC. The job code and license type did not change, it was just an updated job description only for the VP of Security. Commissioner Baker motioned to confirm the updated job description, seconded by Commissioner O’Leary. Motion passes.

### 4. Investigations, License Actions, & Hearings

Chairman Sparks asked if they could have this hearing after the Executive Directors Report. Commissioner Barrick motioned to table until after the Executive Director’s report, seconded by Commissioner Baker. Motion passes.

#### B. GAME & SYSTEM APPROVALS

Tiffany Cochran presented the following:

##### 1. EGM Memorandum

###### **Electronic Game Themes**

- Konami 11
- Everi 3

###### **New Main Program**

- Konami 1

###### **New Gaming Cabinet**

- Konami 1

###### **Executive Director Approved Items**

- Castle Hill 4
- Aristocrat 4
- Bally 2
- IGT 2

Commissioner O’Leary made the motion to approve as listed and affirmation of Executive Director Approval items, seconded by Commissioner Goins. Motion passes.

## C. SICS MEMO-

Bess Warren stated that in accordance with the Cherokee Nation Gaming Commission (CNGC) Tribal Internal Control Standards (TICS) Section 2.1 (C). Compliance has completed a review of System Internal Control Standards (SICS) documents as submitted by Cherokee Nation Entertainment (CNE) for approval by the Commission:

The one (1) revised SICS is as follows:

- CAG120 Cash and Cash Equivalent Handling

Commissioner Goins motioned to adopt the revised SICS, CAG120 Cash and Cash Equivalent Handling, seconded by Commissioner O'Leary. Motion passes.

## D. PROMOTIONS & CALENDAR OF EVENTS

### 1. Promotions Affirmation Memo

Jeannie Bunch presented an Affirmation of Executive Director approval for Corporate GCRs as outlined in a memorandum submitted by Jeannie Bunch. Commissioner Barrick motioned to approve the Executive Director approvals on the Corporate GCRs, seconded by Commissioner Baker. Motion passes.

### 2. IHP Approval Memo

Jeannie presented and recommended approval for the transfer of retired In House Progressive Funds (IHP) for direct benefit of e-games patrons. Commissioner Baker motioned to approve and transfer of retired In House Progressive Funds (IHP) for direct benefit of e-games patrons; seconded by Commissioner Goins. Motion passes.

## E. AUDIT

### 1. SURVEILLANCE FINAL AUDIT REPORT

Executive Director Purcell stated there no issues, everything was corrected during the Audit. The audit was performed by the CNGC Auditors. Commissioner Baker motioned to release the Final Audit Report for Surveillance; seconded by Commissioner Goins. Motion passes.

## **IX. EXECUTIVE DIRECTOR'S REPORT**

Executive Director Purcell stated that the Hard Rock Casino and Chota Center were not holding meetings at their venues for the rest of the year. The meetings were also scheduled on Thursdays and Executive Director asked if Meeting dates could be moved back to the Friday dates as previously scheduled which would be from September 10<sup>th</sup> to September 11<sup>th</sup>; October 8<sup>th</sup> to October 9<sup>th</sup>; November 5<sup>th</sup> to November 6<sup>th</sup>. Commissioner Goins motioned to move meetings back to previously scheduled dates; seconded by Commissioner Baker. Motion passes. Chairman Sparks thanked everyone.

Executive Director Purcell would like to thank all the employees that has kept CNGC going through this time.

Chairman Sparks states the Commission will now move onto hearing which was previously tabled and take up this one item in Executive Session.

Commissioner Barrick motioned to enter Executive Session for a hearing on Item VIII A. 4. For Investigations, Licenses Actions, & Hearings @ 11:42 a.m.; seconded by Commissioner Baker. Motion passes.

Commissioner Goins motioned to exit Executive Session @ 1:13 p.m.; seconded by Commissioner Baker. Motion passes.

Regarding Item VIII A. 4. Issue conditional license until the first regularly scheduled meeting in October 2020. The applicant must provide any documents received from the Sac and Fox Nation. Commissioner Goins motioned to approve decision; seconded by Commissioner Baker. Motion passes.

**X. OPEN SESSION:**

Nothing at this time.

**XI. ADJOURNMENT:**

Commissioner O'Leary motioned to adjourn at 1:17 p.m. The motion was seconded by Commissioner Goins. Motion carried.

Approval of Minutes:

  
CHAIRMAN SPARKS

September 11, 2020  
DATE