



Cherokee Nation Tax Commission

P.O. Box 948 Tahlequah, OK 74465

Steve Wilson,
Tax Commissioner

Fan Robinson,
Tax Commissioner

Michael Doublehead,
Tax Commissioner

CHEROKEE NATION TAX COMMISSION MEETING

Munson House Conference Room

June 20, 2018

4:43 PM

Commissioner Present: Commissioners Wilson, Robinson, and Doublehead

Staff Present: Sharon Swepston, Tammy Latta, Shelia Swepston, and Fonda Gritts

Visitors: None

Meeting was called to order by Chairman Wilson at 4:43 P.M. Quorum established with Commissioners Robinson, and Doublehead present.

The Commission began with agenda item #1 – Approval of Minutes – March 28, 2018. Commissioner Robinson made a motion to approve the minutes. Commissioner Doublehead seconded the motion. Motion carried.

Sharon Swepston addressed the Chairman on some pieces of Legislation that Tammy sent out. At the time we posted the agenda we did not have these available. But included them in your packets before they were mailed out. The Commission decided they would add the Legislation under Agenda #7.

Agenda #2 – Westville Smoke Shop License – Shelia stated this is a new application for smoke shop license at the Westville Smoke Shop. This is for new ownership for the business owner. Shelia recommends for approval and they have submitted all documentation. Commissioner Robinson made a motion to approve. Commissioner Doublehead seconded the motion. Motion carried.

Agenda #3 - Cigarette / Tobacco Tax Rate Changes- Sharon stated the law that was past, goes into effect July 1st. This will increase the tobacco tax ten dollars per carton. And also, places limits on the shop owners (retailers from the wholesalers) purchases. They will go by the previous year calendar purchase plus 10%. Anything above that amount they will need to justify to the state as to why they need additional inventory.

Also, they will be changing how they tax the little cigars. They will be counted by carton instead of the stick. We had to change the way our system works due to July 1st and forward. It will need to calculate the tax by packs instead of stick. And it not affects the past history.

Pauline Moore works on our system and she has come in and set everything up and ready to go, it will not be implemented until July 1st if it goes into effect. The Wholesalers have a petition out and they have enough signatures to go to court to ask for a STAY on implementation on the tax. There was a brief discussion on this issue.

Agenda #4 – Big Daddy Smoke Shop Closure – Shelia was notifying the Commission of the closing of the Big Daddy Smoke Shop around Locust Grove area.

Agenda #5 – Approval of all Wholesale and Retail Sales Business License Renewals. Shelia stated the license renewals are due in June. She will be mailing those licenses to the smoke shop owners and Wholesalers once she receives their annual fee for the license.

Commissioner Robinson made a motion to approve the annual renewals for business license. Commissioner Doublehead seconded the motion. Motion carried.

Agenda #6 – Monthly Reports – Year to date on Motor Vehicle 11.18% increase. Month of April there was a 26.89% increase on Motor Vehicle revenue. We are going approximately 8 to 10 percent per month compared to the previous year.

Year to date on Tobacco was a .21% decrease. Month of April was .21% increase.

At Large revenue for the month of May for the citizens in the State of Oklahoma outside of our jurisdictional area. \$211,095.14 was collected; we gave back 10% of that amount. Total that we received back was \$7613.02, and State received \$192,742.53.

Sales tax was collected for the State \$54,748.97, and we received \$16,021.46 out of the 54,748.97.

There was a brief discussion on the shortage of staff in Catoosa Tag Office.

Fan Robinson was asking about Gaming Commission to meet with the Tax Commission to answer some questions they have regarding Gaming Commission role in addressing alcohol and the distributing of the alcohol from the warehouse to establishments. The commission would like to know the background. If Jamie Hummingbird with Gaming Commission is unable to address this issue, he will be able to refer Sharon to who she needs to contact.

Agenda # 7- Consideration, discussion, and possible approval regarding any matter not known about or which could not have reasonably been foreseen prior to the time of posting-Rules and Regulations

Commissioner Doublehead has requested to bring the Legislation back to ratification so the public would know what we addressed. He would like to make note in our minutes, and also list them for ratification on our next agenda.

MV:01-3-313 General Provisions; Assignments; Liens; Registrations- Added language on the Title transfers to give more specifics on the assignments of the titles. Added language for Junk Titles and actual sales prices documentation.

MV:01-3-308 Certificates of Titles-Insurance Loss- This did not have flood damage on the insurance loss. She added language for Flood Damage.

MV:01-3-309.3 Certificates of Title – Flood Damage- Added a regulation for “Flood Damage”.

MV:01-1-105 General Provisions-Notary Public- Added the duties of the Notary of Public.

MV:01-3-309.1 Certificates of Title-Junk Titles- Added a regulation for Junk Titles.

MV:01-3-307 Certificates of Title-Original Certificates of Title- Added language explaining if the applicant does not complete required VIN inspection or Documents required, the title will be placed on hold.

MV:01-3-309.2 Certificates of Title – Recovered Theft- Added language connected to insurance loss.

Commissioner Robinson made a motion to approve the Rules and Regulations. Commissioner Doublehead seconded the motion. Motion carried.

Sharon stated that the offices will be closed on June 29th for Cherokee Nation Employee Appreciation Day.

Chairman Wilson made a motion to adjourn. Commissioner Robinson seconded the motion. Motion carried.

Adjournment at 5:32 P.M.

Commission Approval

DRAFT