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CHEROKEE NATION GAMING COMMISSION

MEETING DATE / LOCATION: 9 March 2018
Cherokee Hills Golf Course
Augusta Room

COMMISSIONERS PRESENT: John Sparks, Chairman
Steven Barrick, Vice Chairman
Jennifer Goins, Commissioner
Tina Glory-Jordan, Commissioner (Teleconference)
Janice Walters-Purcell, Commissioner

COMMISSIONERS ABSENT: None

COMMISSION STAFF: Tammy Dry, Executive Assistant
Debra Wilson, Administrative Officer
Traci Asher, Audit Manager
Kelly Myers, Licensing Manager
Gena Caviness, Compliance Manager
Jeannie Bunch, Compliance Officer
Kyle Sourjohn, Compliance Officer

CHEROKEE NATION ENTERTAINMENT: Mark Fulton, Operations
Gary Weddell, Operations
Monica Richards, Finance
Jennifer Watkins, Compliance Manager
David Ledford, CNE IT
Reba Chambers, Compliance
Dena Geib, CNB Legal
Donald Childers, Surveillance & Loss Prevention
Angelia Jobe, CNE IT
Tim Mannon, Gaming
Tim Baker, CNB Legal
Joshua Anderson, Surveillance
Martin Madewell, Operations
Jennifer Province, Marketing
Melody Cable, Audit
Kevin Scrapper, Marketing
Jennifer Bryant, Human Resources
Liz Rosebrough, Gaming

VISITORS: Chrissi Nimmo, Office of the Attorney General

CHEROKEE NATION GAMING COMMISSION MEETING MINUTES

9 March 2018

Cherokee Hills Golf Course

Augusta Room

CALL TO ORDER:

Chairman Sparks called the meeting to order at approximately 9:33 a.m.

ROLL CALL:

Present: Chairman Sparks
Vice-Chairman Barrick
Commissioner Goins
Commissioner Jordan

A quorum was established with four (4) members present.

APPROVAL OF AGENDA:

Commissioner Barrick motioned to approve the agenda; seconded by Commissioner Goins. Motion carried.

APPROVAL OF MINUTES:

Commissioner Goins motioned to approve the 9 February 2018 minutes; seconded by Commissioner Barrick. Motion carried.

INTRODUCTION OF GUESTS:

Introductions were made by attendees from the Cherokee Nation Gaming Commission (CNGC), Cherokee Nation Entertainment (CNE), Cherokee Nation Businesses (CNB), Cherokee Nation (CN), and guests.

Commissioner Goins motioned to enter into executive session at 9:36 a.m. for the CNE January financial and facilities reports; seconded by Commissioner Barrick. Motion carried.

Commissioner Purcell arrived at 9:48 a.m.

CNE REPORTS:

- A. FINANCIAL REPORT – M. RICHARDS
- B. FACILITIES REPORT – M. FULTON

Commissioner Barrick motioned to exit executive session at 10:03 a.m. The motion was seconded by Commissioner Purcell. Motion carried.

No action taken.

OLD BUSINESS:

- A. BACKGROUND INVESTIGATION SHARING-UPDATE (NO ACTION) – J. HUMMINGBIRD

Kelly reported that the process is complete and ready to set-up with CNE and move forward. Jennifer Bryant added that the HR Associates are undergoing the training necessary before beginning and will conduct another demo the following week.

Commissioner Jordan asked if this was online. Chairman Sparks stated that training and testing was taking place for the process to work adequately.

- B. SICS REVIEW AND APPROVAL – J. HUMMINGBIRD

Traci Asher handed out an implementation follow-up table on behalf of CNGC Director Jamie Hummingbird and Special Projects Officer Rhonda Trumbla. This table was requested by the commission. Traci asked that they review this draft and let them know if there was any additional information they would like. The table will be presented on a quarterly basis. Commissioner Jordan requested that Traci send her the draft report.

NEW BUSINESS

- A. PERMITS & LICENSES – K. MYERS

Kelly presented and requested approval.

1. Employees

- Eighty-six (86) individual(s) for temporary permits
- Seventy-seven (77) individual(s) for suitability determinations
- Seventy-two (72) orders
- Two hundred and sixty-four (264) renewals for 6 April 2018

Commissioner Goins motioned to approve; seconded by Commissioner Purcell. Motion carried.

2. Vendor & Vendor Representatives

- One (1) Class A Company Order(s) for 9 March 2018
- Nine (9) Class A Individual Order(s) for 9 March 2018
- Ten (10) Class A Company Renewal(s) for 6 April 2018
- Fifty-two (52) Class A Individual Renewals for 6 April 2018

Commissioner Purcell motioned to approve; seconded by Commissioner Barrick. Motion carried.

B. LICENSE CLASSIFICATIONS – K. MYERS

Kelly presented one (1) license classification and recommended approval.

Commissioner Goins motioned to approve; seconded by Commissioner Purcell. Motion carried.

C. GAME & SYSTEM APPROVALS – G. CAVINESS

1. Electronic Game Themes

- Everi 15
- Incredible Technologies 7
- AGS 32
- IGT 10
- VGT 4
- Ainsworth 5
- Aristocrat 12

Electronic Game Theme Upgrade(s)

- Ainsworth 2
- IGT 1

New Cabinets

- Incredible Technologies 1
- Aristocrat 1

Class II Game Client Upgrade(s)

- VGT 2

New OS/Main Programs

- Everi 1
- Incredible Technologies 1

Gaming Components

- Everi 4
- IGT 2

Director Approved Item(s)

- IGT 4
- Konami 3
- AGS 1
- Bally 2

Commissioner Purcell motioned to approve as provided; seconded by Commissioner Barrick. Motion carried.

2. Table & Card Games

Table Felt

CNE requested approval for updated felts to be utilized at the Roland gaming facility. The updated changes to the felts are the logo style and the amount of logos present on the felts. This received Director’s approval on 21 February 2018 and Gena requested affirmation.

Commissioner Barrick motioned to approve as provided; seconded by Commissioner Goins. Motion carried.

3. Systems

Casino Insight

Gena spoke to the memo included in the packet stating that CNE had submitted an upgrade to Casino Insight provided by Casino Cash Trac. The software is currently installed at all CNE properties and provides for efficiency in the Revenue Audit and Cage departments while providing enhanced system controls.

The upgrade received Director’s approval on 14 February 2018 to allow for implementation. Gena requested affirmation for the upgrade to the Casino Insight software.

Commissioner Goins motioned to approve; seconded by Commissioner Purcell. Motion carried.

D. PROMOTIONS & CALENDAR OF EVENTS – J. BUNCH

Jeannie presented the promotions and recommended approval.

Commissioner Purcell motioned to approve as provided; seconded by Commissioner Goins. Motion carried.

Catoosa Confidential Memo

Jeannie reported that CNE Marketing requested to remove the first two (2) new promotions listed as April Retail. She also requested affirmation for two (2) revisions listed that received Director approval on 23 February 2018.

She announced that page three listed two (2) March Retail promotions as new in error when they should have been cancellations. These also received Director's approval on 23 February 2018.

Jeannie requested approval as listed with the exception of the first two (2) new promotions listed as retail and affirmation of the Director approved items on 23 February 2018.

Commissioner Goins motioned to approve; seconded by Commissioner Purcell. Motion carried.

E. TOURNAMENTS – J. BUNCH

Jeannie presented the tournaments and calendar of events and recommended approval as listed.

Commissioner Barrick motioned to approve; seconded by Commissioner Goins. Motion carried.

F. IN-HOUSE PROGRESSIVE TRANSFERS – J. BUNCH

Jeannie reported that she had reviewed the information and recommended approval for the request made by CNE to transfer retired in-house progressive (IHP) funds to promotional funds for the direct benefit of e-games patrons.

Commissioner Barrick motioned to approve; seconded by Commissioner Purcell. Motion carried.

G. CNGC 2017 AUDIT CYCLE UPDATE – T. ASHER

Traci reported that the report included in the packet was the incorrect report. Hard copies of the correct financial report had been distributed to the commissioners. Traci requested approval to release the report.

Commissioner Barrick motioned to approve the release of the report; seconded by Commissioner Purcell. Motion carried.

Traci added that three (3) audits were in progress and would have reports soon.

Chairman Sparks motioned to table Item H and take up the Director's Report and Open Session, then come back to Item H; seconded by Commissioner Barrick. Motion carried.

See respective line items below.

H. INVESTIGATIONS, LICENSE ACTIONS & HEARINGS – MYERS/CAVINNESS

Commissioner Purcell motioned to enter into executive session at 10:41 a.m. for briefings on the hearings and/or investigations and hear each individual as scheduled; seconded by Commissioner Goins. Motion carried.

Commissioner Jordan signed off at 11:38 a.m.

Commissioner Purcell motioned to exit executive session and return to regular session at 12:35 p.m. The motion was seconded by Commissioner Goins. Motion carried.

Kelly made the following recommendations and requested approval.

Tab 1

Action: Denial

Tab 2 - Present

Action: Remove the finding of non-suitability and place license inactive.

Tab 3 - Present

Action: If clarification on information is received before 5:00 p.m. on Tuesday, 13 March 2018 the applicant will be found suitable. If information is not received within the deadline given, issue a notice of denial.

Tabs 4 & 5

Action: Eligible to reapply

Tabs 6-11

Action: License revocation

Tab 12

Action: No Action

Tabs 13 & 14

Action: License revocation

Tab 15 - Present

Action: Remove the finding of non-suitability and place license as inactive.

Commissioner Barrick motioned to approve as presented; seconded by Commissioner Goins. Motion carried.

DIRECTORS REPORT - J. HUMMINGBIRD

The report was included in the packet and received by the commissioners.

OPEN SESSION:

Chairman Sparks spoke to the Sports Book Bill and the growing level of support. It should move forward this week in the State Legislature to allow casinos to use balls and dice.

Commissioner Jordan suggested that CNGC and CNE work on completing the policies in preparation for this.

Chairman Sparks motioned to take up Item H at this time; seconded by Commissioner Goins. Motion carried.

Item H was taken up at this time. See respective line item above.

ADJOURNMENT:

Commissioner Goins motioned to adjourn at 12:37 p.m. The motion was seconded by Commissioner Barrick. Motion carried.

Approval of Minutes:

acting for 
CHAIRMAN SPARKS

4-27-18
DATE