



CHEROKEE NATION ELECTION COMMISSION

Ph: 918-458-5899 | TF: 800.353.2895 | F: 918.458.6101

CHEROKEE NATION ELECTION COMMISSION

Regular Meeting Minutes

Tuesday, March 12th, 2024

I. Call to order

- The Regular Meeting of the Cherokee Nation Election Commission was called to order by Chairperson Rick Doherty at 4:00 P.M.

II. Roll call

- Election Commission Secretary Shawna Calico called roll and a quorum was established with the following Commissioners present:

Rick Doherty – Chairperson

Pamela Sellers – Vice Chairperson

Shawna Calico – Secretary/Treasurer

Elizabeth Ballew – Commissioner

Cheryl Cooper - Commissioner

- Office staff present was: Marcus Fears and Connie Parnell.
- Election Commission Attorney Harvey Chaffin was present.
- Election Commission Investigator Nick Goodwin was present.

III. Approval of Minutes

- Chairperson Rick Doherty asked for approval and/or discussion regarding the minutes of the March 4th, 2024 Special Meeting. Pam Sellers made a motion, which was seconded by Cheryl Cooper to approve the minutes of the March 4th, 2024 Special Meeting. The motion was approved by all Commissioners.

IV. Administrator's Report

- Pam Sellers made a motion, which was seconded by Cheryl Cooper to approve the Administrator's Report. The motion was approved by all Commissioners.

(Attachment 1)

V. Election Director's Report

- Pam Sellers made a motion, which was seconded by Cheryl Cooper to approve the Election Director's Report. The motion was approved by all Commissioners.

(Attachment 2)



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VI. Attorney's Report

- None

VII. Old Business

- None

VIII. Current Items

- Consideration and possible action on selecting officers of the Election Commission.
 - i. Shawna Calico made a motion, which was seconded by Pam Sellers to keep Rick Doherty as Chairperson. The motion was approved by all Commissioners.
 - ii. Shawna Calico made a motion, which was seconded by Elizabeth Ballew to keep Pam Sellers as the Vice-Chair/Parliamentarian. The motion was approved by all Commissioners.
 - iii. Pam Sellers made a motion, which was seconded by Elizabeth Ballew to keep Shawna Calico as the Secretary/Treasurer. The motion was approved by all Commissioners.
- Consideration and possible action on choosing Committees of the Election Commission. Pam Sellers made a motion, which was seconded by Cheryl Cooper to approve the Committees of the Election. The motion was approved by all Commissioners. **(Attachment 3)**
- Consideration and possible action regarding 2024 Special Election Forms. Pam Sellers made a motion, which was seconded by Cheryl Cooper to approve the 2024 Special Election Forms. The motion was approved by all Commissioners. **(Attachment 4)**

IX. Executive Session

- None

X. Action from Executive Session

- None

XI. Announcements

- Marcus thanked the council for approving the Timeline for the 2024 Special Election.

XII. Adjourn

- Pam Sellers made a motion, which was seconded by Cheryl Cooper to adjourn at 4:25 pm. The motion was approved by all Commissioners.



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Minutes submitted by Shawna Calico, Secretary/Treasurer

Shawna Calico



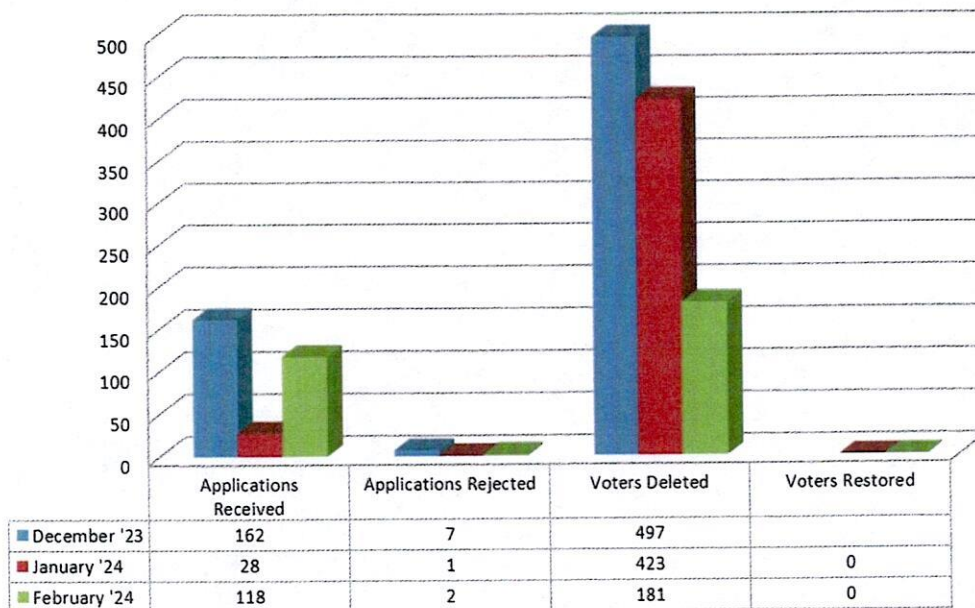
I. OFFICE:

The staff processed 118 voter registrations in February. The majority of those coming from Cherokee Vote from Community Meetings. We also finished the project where we were condensing files toward the first cabinet to make room for future growth in the higher numbers at the end. We were able to create a great deal of space for future growth of registered voters. Another small issue was solved in the filing cabinets themselves. Facilities was able to cut pieces of flat bar to serve as cabinet dividers where we didn't have dividers and it's working out great.

II. VOTER PROCESSING: As of 03/01/2024

77,559 Total Registered Voters; 43,369 In-District; 34,190 At-Large

Voter Registration Statistics



A. Statistical Report:

*Detailed Data by District and Precinct is attached



III. FINANCIAL HIGHLIGHTS:

8 Total Requisitions were submitted for February.

3 – Contracts <\$5K; Great America, Genesis, Merrill Storage, First State Bank

2 – Supplies; Sand Tech, 5 Star

1 – Other Operational, 1 – Food, 1 – Warehouse-Copy Paper

Chronicle - Voter Registration by District and Precinct

3/1/2024 8:14 AM

District	Precinct	Voters
Dist No. 1 Hulbert	Hulbert	1,353
	Okay	349
	Tahlequah (1)	1,700
	Total for District	3,402
Dist No. 2 Tahlequah	Briggs	275
	Lowrey	299
	Tahlequah (2)	2,437
	Total for District	3,011
Dist No. 3 Tenkiller	Keys	992
	Tahlequah (3)	1,871
	Total for District	2,863
Dist No. 4 Three Rivers	Ft. Gibson	990
	Muskogee	582
	Warner	698
	Total for District	2,270
Dist No. 5 Redbird	Gore	423
	Sallisaw (5)	631
	Vian	1,087
	Total for District	2,141
Dist No. 6 Sequoyah	Belfonte	123
	Marble City	150
	Muldrow	1,570
	Sallisaw (6)	1,661
	Total for District	3,504
Dist No. 7 Flint	Cave Springs	284
	Chewey	104
	Stilwell (7)	2,442
	Westville (7)	648
	Total for District	3,478
Dist No. 8 Goingsnake	Bell	310
	Stilwell (8)	1,155
	Westville (8)	525
	Total for District	1,990
Dist No. 9 Saline	Jay (9)	658
	Kansas	1,372

Chronicle - Voter Registration by District and Precinct

3/1/2024 8:14 AM

District	Precinct	Voters
Dist No. 9 Saline	Kenwood	184
	Salina (9)	501
Total for District		2,715
Dist No. 10 Delaware	Afton	589
	Grove	711
	Jay (10)	908
	Pryor (10)	536
	Salina (10)	205
	Spavinaw	198
Total for District		3,147
Dist No. 11 Cooweescoowee - North	S. Coffeyville	486
	Vinita	1,942
	Welch	149
Total for District		2,577
Dist No. 12 Cooweescoowee - West	Bartlesville	1,866
	Nowata	686
Total for District		2,552
Dist No. 13 Gadusi	Catoosa	352
	Collinsville	624
	Owasso	399
	Tulsa	1,910
Total for District		3,285
Dist No. 14 Cooweescoowee - Central	Chelsea	583
	Claremore (14)	2,592
	Oologah	458
Total for District		3,633
Dist No. 15 Cooweescoowee - South	Claremore (15)	921
	Locust Grove	877
	Pryor (15)	950
	Salina (15)	53
Total for District		2,801
At Large	At Large	34,190
Total for District		34,190
Grand Total		77,559



Cherokee Nation Election Commission

P.O. Box 1188, Tahlequah, OK 74465-1188

Phone: 918-458-5899 Fax: 918-458-6101

February -2024 Directors Report

Well we have changed directions on work.

Working on the new special election with the election tasks:

Time line

Forms

Budget Mod for expenses

Looking for precincts for voting

Precinct officials

Election Setup

Precinct official trainings and locations

Just regular election duties

Bylaws of the Cherokee Nation Election Commission

Article IV. Officers

Officers of the Election Commission will be the Chairperson, Vice-Chairperson/Parliamentarian and Secretary/Treasurer. New officers will be elected annually or as soon as possible after all five commissioners have been seated.

CNEC Committees

Budget/Contracts:

Elizabeth Ballew
Rick Doherty
Kendal Bishop
Marcus Fears
Connie Parnell

Voter Registration & Education:

Shawna Calico
Cheryl Cooper
Marcus Fears
Charlene Keys
Connie Parnell

Rules/Policies:

Shawna Calico
Pamela Sellers
Kendal Bishop
Marcus Fears
Connie Parnell

Equipment:

Cheryl Cooper
Elizabeth Ballew
Marcus Fears
Charlene Keys
Connie Parnell

2024 Official Election Forms

1. Voter Registration form NC
2. Cancellation of Registration Deceased Voter NC
3. Notification of Registration and Precinct Location NC
4. Request for Absentee Ballot change
For Special election
5. Request for Second set of Absentee ballot NC
6. Request for Emergency Incapacitated Absentee Ballot Changed
Date Issued
7. Mail Absentee Affidavit envelope NC
8. Absentee Voting Instructions NC
9. Early Walk in Absentee Ballot Application NC
10. Early Walk in Absentee Ballot Accounting Form NC
11. Early Walk in Absentee Roster NC
12. Watcher Documents NC
13. Challenged Ballot Affidavit Envelope NC
14. Challenged Ballot Check List NC
15. Challenged Voting information (For the Voter) NC
16. Election Returns Envelope NC
17. Election Certificate of Vote NC
18. Voter Assistance Form NC
19. Spoiled and/or Mutilated Ballot Envelope NC

20. Precinct official Forms: Opening the Polls, Closing the Polls,
repacking the supplies NC

21. Precinct Facility Questionnaire Change

Added E-mail address for fast turnaround of contract

22. Precinct Facility Contract (Pay or No Pay) Change

Election Specific and number 6 on the second page

23. Inspector Contract change

Election Specific

24. Precinct official / Election Night Help Contract change

Election Specific

25. Election Commission Extra Help Contract change

Election Specific

REQUEST FOR EMERGENCY INCAPACITATED ABSENTEE BALLOT

CNEC USE ONLY	
Voter ID #	_____
Date Received	_____
District	_____
Precinct	_____
Date Issued	_____

Voter's Name _____ (Please Print)

Voter's Date of Birth _____

Voter's Residence Address _____

I am a registered voter with a physical incapacity that originated after 5:00 pm on Saturday preceding an election, and I am unable to vote at my regular Precinct. I hereby designate the person named below as my agent for purposes of absentee voting. CNCA Title 26 "Elections" Section 53:

Election _____ Election Date _____

Voter's Signature _____ Date _____

Any Candidate or other person who has made a false statement or violated any provision of the Cherokee Nation Election Law and deemed to be a crime are subject to prosecution, civil penalties and damages.

Witness _____ Witness _____
(Witnesses required only if voter is unable to sign this form)

Agent's Name _____ (Please Print)

Agent's Signature _____

The person transmitting the request on behalf of the voter may be anyone of the voter's choosing at least eighteen (18) years of age; provided said person is not a candidate or employed by nor related within the third degree of consanguinity or affinity to any person whose name appears on the ballot.

SWORN STATEMENT BY PHYSICIAN

I swear that the above named person is unable to vote in person at their precinct on the day of the election because of a physical incapacity originated after 5:00 pm on Saturday preceding this election.

Signature of Physician _____ Date _____

Print Name of Physician: _____

Title _____

PRECINCT FACILITY QUESTIONNAIRE

Name of Facility: _____ Phone No.: _____

Mailing Address: _____

Physical Address: _____

Contact Person: _____ Phone: _____

E-Mail address: _____ (for contract transmittal)

1. Name and phone # of person to open/close Precinct: _____

2. Are there tables and chairs available? Who will set them up? _____

3. Will there be restrooms available? _____

4. Will there be a refrigerator and microwave available? _____

5. Would your location be available for precinct official training before the election if needed?

NOTES:

Commissioners Signature: _____ Date: _____

CNEC Office Processing Only

Fee/Charge: _____ Vendor #: _____

District/ Precinct: _____

CHEROKEE NATION ELECTION COMMISSION

REGULAR MEETING SPECIAL MEETING

ELECTION COMMISSION PRESIDED BY: Rick Doherty

MEETING DATE: 3-12-24 at 4:00 AM/PM at the CNEC Office

Commission Member: Present/Absent

Rick Doherty Present/Absent

Pamela Sellers Present/Absent

Shawna Calico Present/Absent

Elizabeth Ballew Present/Absent

Cheryl Cooper Present/Absent

Quorum Established: YES / NO

CNEC Attorney: Harvey Chaffin **CNEC Investigator:** Nick Goodwin

Staff Present: Marcus Fears, Connie Parnell, Kendal Bishop, Charlene Keys

Visitors:

Councilwoman Teehee _____

Cherokee Nation Election Commission
Regular Meeting Sign-in Sheet
Tuesday, March 12, 2024 4:00 PM

Print Name	Signature
Candessa Tehee	